



Board of Education Meeting Notes

June 5, 2023

RECOGNITIONS



CASTLEBERRY ISD TEACHER OF THE YEAR

Dr. Myrna Blanchard recognized the District Elementary and Secondary Teachers of the Year for 2022-2023.

Jeannette Bray, District Elementary Teacher of the Year
A.V. Cato Elementary ([Link to Presentation](#))

Everett White, District Secondary Teacher of the Year
Irma Marsh Middle School ([Link to Presentation](#))



CASTLEBERRY ISD SUPERINTENDENT ADVISORY COMMITTEE

Renee Smith-Faulkner, Superintendent, introduced the members of the Superintendent's Student Advisory Committee, and the students presented their committee project to the board. Serving on the committee were several student representatives from each elementary and secondary campus.



CASTLEBERRY ISD MULTIPLICATION CONTEST WINNERS

Whitney Harper, Elementary Math Coordinator, recognized the 2022-2023 Multiplication Contest Winners. All students in grades 3rd through 5th were given a 1-minute fact test to see who could answer the most multiplication facts correctly.

Axel Sanchez, 3rd Grade District Champion, Joy James Academy of Leadership
Alan Murphy, 4th Grade District Champion, Joy James Academy of Leadership
Elin Senerchia, 5th Grade District Champion, Joy James Academy of Leadership



CASTLEBERRY ISD CTE RECOGNITIONS

Stephanie Martinez, CTE Coordinator, recognized over 50 seniors who completed an Industry Based Certification in the areas of Microsoft Office Specialist (MOS), National Center for Construction Education and Research (NCCER), Patient Care Technician, and Certified Billing and Coding Specialist. Mrs. Martinez also recognized Castleberry High School HOSA Future Health Professionals who were State and National Qualifiers.

[Link to Presentation](#)



CONSENT AGENDA

The Board of Education voted unanimously to approve the Consent Agenda. The Consent Agenda consists of items that the Board considers routine and approves under one motion. The items approved were:

1. Consider Approval of **Board Minutes from May 8, 2023, and May 16, 2023 Board Meeting**.
2. Consider Approval of the **MOU with JJAEP 2023-2024 school year**. An expelled student shall, to the extent provided by law or by the MOU, immediately attend the educational program from the date of expulsion.
3. Consider Approval of the **Purchase of Fuel**: Financial Services advertised RFP#23-005 for fuel.
4. Consider Approval of the **TASB Risk Management Fund** as the 2023-2024 District's Property and Casualty Insurance Carrier for a Total Premium of \$351,030.00.
5. Consider Approval of the **Skyward Annual License Fee for 2023-2024** in the amount of \$73,932.00. The Skyward license fee covers the software used by the District for Student Records, Family Access, PEIMS, Finance, Human Resources and other programs.
6. Consider Approval of the **Broker Dealer List**: In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Education must review, revise, and adopt a list of qualified brokers and dealers on an annual basis.
7. Consider Approval of **TASB, TASBO, TASA, University of North Texas, Government Treasurer Organization of Texas, Region XI Educational Service Center and Texas State University** for Independent Sources of Instruction relating to Investment Responsibilities: Investment Officers are required to receive eight hours of Investment Officer training every two years.
8. Consider Approval of the **Annual Review of the Investment Policy** of Castleberry Independent School District.
9. Consider Approval of the **Replacement Plan for the 2023-2024 school year**.
10. Consider Approval of the **Capital Improvement Projects for the 2023-2024 school year**.

EDUCATIONAL LEADERSHIP

The **2022-2023 Fine Arts report** included details about program successes, improvement opportunities, and action plans.

The **2022-2023 UIL Academic Report** included details about program successes, improvement opportunities, and action plans.

FINANCIAL SERVICES

The Board of Education voted unanimously to approve the **Resolution #23-002 to update Designated Signatures on District Bank Accounts**. The resolution is required by the District's depository bank.

The Board of Education voted unanimously to approve the **State Waiver Application for Low Attendance Days**.

DeAnne Page, Executive Director of Financial Services, presented information regarding **cash defeasance options for Castleberry ISD's outstanding bonds**.

DeAnne Page, Executive Director of Financial Services, presented **Budget Workshop Session Four** for preliminary budget development.

The School Board reviewed the May Monthly Expenditure Report.

The Child Nutrition Report included information for ongoing programs implemented at various campuses, including the re-opening of Cafe Connect, and a large increase in utilizing the catering program. Introducing the Fine Dining Program at the Elementary Schools, promoting Café Connect Order online, and increasing the use of demonstration cooking. Continuation of Limited Time Offerings, and increasing customer participation with meals offered free for all students. Employee training and community outreach continues to be a goal for the Child Nutrition department.



NEW HIRE



[Diane Burnett, Special Education Coordinator](#)

Diane Burnett comes to Castleberry ISD from Alvarado ISD where she served as the Director of Special Education for the past three years. Ms. Burnett has over 30 years of experience working in education in various special education roles. Burnett earned a Bachelor of Science in Special Education and Elementary Education, a Master of Education in Educational Leadership, and she has completed several certifications in structured teaching and behavior intervention for students. Diane has presented at national and state level conferences, specifically in the area of purposeful inclusion for students with disabilities.



[Morgan Long, Literacy Instructional Coach](#)

Morgan Long returns to Castleberry ISD from Fort Worth ISD where she served as a Student Success Specialist for the past two years. She started her career in education 10 years ago as an ESL teacher in China. She completed her undergraduate studies at the University of North Texas, where she majored in education with a concentration in early childhood. She later earned a Master of Arts in Teaching from the Relay Graduate School of Education in New York. Most recently, she earned a second master's, a Master of Arts in Reading, from Grand Canyon University. She is a lifelong learner that believes in educating the whole child.



[Michelle Owen, CTE Instructional Coach](#)

Michelle Owen as the district's first Career and Technical Education (CTE) Instructional Coach. Ms. Owen has served the Castleberry Independent School District for the past three years with the CTE team teaching business. Prior to joining Castleberry ISD, she started her career in education in Fort Worth ISD as a CTE teacher for three years. Michelle received a Bachelor's of Business Administration and her teacher certification from the University of North Texas. She is currently enrolled in UNT working on a Master's in Educational Leadership and is working toward a principal certification. Michelle is very thankful for the opportunity to continue serving the teachers and students in the CTE department.

A.V. CATO ELEMENTARY

- Sara Clinton**, 4th Grade Science Teacher
- Sandra Cortez**, 1st Grade Bilingual Teacher
- Amanda Kaminski**, 4th Grade Math Teacher
- Lesli Sotelo**, 2nd Grade Bilingual Teacher
- Janet Swords**, Pre-K Bilingual Teacher

CASTLEBERRY ELEMENTARY

- Laura Depp**, Campus Academic Leader
- Ashley Caballero**, 4th Grade Math / Science Teacher
- Blanca Garcia**, 4th Grade Bilingual Teacher
- Rebekah Mosley**, 2nd Grade Teacher
- Angel Pennington**, 1st Grade ESL Teacher
- Lori Washington**, 3rd Grade Teacher

JOY JAMES ACADEMY OF LEADERSHIP

- Sara Mischnick**, Campus Academic Leader
- Brenda Balandran**, 4th Grade Bilingual Language Arts
- Jessica Foster**, 5th Grade ELA (ESL) Teacher

EDUCATIONAL LEADERSHIP

- Fallon Hayes**, Secondary Crisis Counselor

IRMA MARSH MIDDLE SCHOOL

- Keila Mendez**, Secondary Social Worker
- Levon Bollier**, STEM Academy & Fundamentals of Computer Science Teacher
- Jordyn Howle**, 8th Grade ELA Teacher / Coach
- Joshua Renken**, 7th Grade Math Teacher
- Meggan Terrell**, 6th Grade Math Teacher

CASTLEBERRY HIGH SCHOOL

- Lisa Byrd**, CTE Health Science / A&P / Medical Terminology
- Josselyn Castillo**, CTE Teacher / Athletic Trainer
- Freddy Garcia**, Spanish Teacher / Coach
- Randy Johnson**, ELA Teacher
- Gustavo Jimenez**, Inclusion Teacher / Co-Teach
- Quindarrius Whitley**, ELA Teacher

SPECIAL PROGRAMS

- Melba Leach**, Diagnostician / Transition Specialist
- Stephanie Mathis**, LSSP
- Mickey McPherson**, Math Interventionist
- Kelly Miles**, Elementary Diagnostician



STUDENT SERVICES

The Board of Education voted unanimously to approve the purchase of **one International Corporation, Type C-77 passenger School Bus from Long Horn Bus Sales not to exceed the amount of \$130,930.**

The Board of Education voted unanimously to approve the purchase of **one Police Unit from Holiday Autogroup.com not to exceed the amount of \$61,985.**

The Board of Education voted unanimously to approve the **contracting services to Black Tie Roofing for the Installation of a Covered Awning, LED Lighting (Bus Area), and Replacement of Exterior Fencing at the Auxiliary Services Department Parking Lot not to exceed the amount of \$113,565.**

The Board of Education voted unanimously to approve the purchase of **one Ultra Coachliner DXL 56 passenger Charter Bus from National Bus Sales not to exceed the amount of \$389,712, *pending legislative funding.***

The Board of Education voted unanimously to approve the **CISD Bond and Communications Proposal with WRA Architects not to exceed \$25,000 for the Castleberry High School Project.**

School Health Advisory Council (SHAC) Updates: The report included information and updates from the School Health Advisory Council which highlights opportunities provided to students, parents, and community members.

Capital Improvements Projects Update (2022-2023): The Projects Report included work scheduled to be completed and funds expended through the 2022-2023 school year.

TALENT ACQUISITION

The Board of Education voted unanimously to approve the **2023-2024 Compensation Plan.**

Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, presented **Local Policy Updates from the Policy Review Session** conducted on January 26, 2023, with drafts prepared by TASB Policy Service.

The Volunteers Update reports on the district's upcoming efforts to assist campuses in recruiting and securing volunteers for the 2023-2024 school year.

Board Policy Update 121: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy has provided a link to Policy Update 121 with recommended LOCAL policy changes to: CKEA(LOCAL): Security Personnel Commissioned Peace Officers; CLB(LOCAL): Buildings, Grounds, and Equipment Management Maintenance; CVA(LOCAL), CVB(LOCAL): Facilities Construction Competitive Bidding; DEA(LOCAL): Compensation and Benefits-Pay Administration; FD(LOCAL): Admissions-Proof of Residency and Transfer of Credit; FFI(LOCAL) Student Welfare- Bullying Prohibited.

TEACHING, LEARNING, AND INNOVATION

Dr. Lacey Padgett, Executive Director of Teaching, Learning, and Innovation, gave a presentation on the **Five-Year Curriculum Audit Plan.**

- **Professional Learning Plan:** The 2023-2024 Professional Learning Website outlines the professional learning opportunities for staff to attend throughout the school year.
- **Elementary Mathematics Update:** Included program successes, improvement opportunities, and action items.
- **Secondary Mathematics Update:** Included program successes, improvement opportunities, and action items.
- **Elementary Humanities Update:** Included program successes, improvement opportunities, and action items.
- **Secondary Reading/Language Arts Update:** Included program successes, improvement opportunities, and action items.
- **Social Studies Update:** Included program successes, improvement opportunities, and action items.



FUTURE MEETINGS

June 20, 2023 - Special Board Meeting

July 17, 2023 - Regular Board Meeting

Board Notes is produced by the CISD Public Information Office and contains information concerning decisions on issues and activities pertinent to the School District's operations. This report serves as a brief summary of the Board of Education meeting and is not intended to replace the official meeting minutes. The official minutes of each public meeting are maintained by the Superintendent's Office. CISD's regular Board of Education meetings are held at 6:00 p.m., the second Monday of each month (unless otherwise announced) in the Administration Building Board Room, 5228 Ohio Garden, Fort Worth, Texas 76114. The public is invited.