



Board of Education Meeting Notes

February 13, 2023

RECOGNITIONS



CASTLEBERRY ELEMENTARY SCHOOL

Castleberry Elementary students shared all the ways staff, students, and parents are better together at Castleberry Elementary.

[Watch Presentation](#)

CASTLEBERRY ISD SPELLING BEE WINNERS

Kathryn Walker, GT Instructional Coach and Vianey Lemus, Bilingual Coach, recognized the 2022-2023 Spelling Bee Winners.

Congratulations to all the Spelling Bee participants!

[Watch Presentation](#)



RIVER OAKS LIONS CLUB

The River Oaks Lions Club presented Castleberry ISD with a resolution by the Lions District 2E2 Governor for hosting the Lions Club District Competition Meeting at Irma Marsh Middle School last month.

[Watch Presentation](#)

CONSENT AGENDA

The Board of Education voted unanimously to approve the Consent Agenda. The Consent Agenda consists of items that the Board considers routine and approves under one motion. The items approved were:

- Consider Approval of Board Minutes from **January 10, 2023, for a Regular Meeting and January 26, 2023, for a Special Board Meeting.**
- Consider Approval of **furniture purchase (Phase II) from MooreCo., Inc. not to exceed \$215,000.00** for the Gary S. Jones Administration Building.



DONATIONS

- Castleberry Elementary received a donation from **One Faith Church who provided lunch for all the CE Staff**. Castleberry Elementary mailed an appreciation letter.
- Castleberry Elementary received a donation from **Trinity Baptist Church who provided lunch for all the CE Staff**. Castleberry Elementary mailed an appreciation letter.
- A.V. Cato Elementary received a donation from **Josh Taylor who donated a couch for the Professional Learning Community (PLC) room**. Castleberry Elementary mailed an appreciation letter.

EDUCATIONAL LEADERSHIP

The Board of Education voted unanimously to approve the proposed **2023-2024 School Calendar**. This calendar was developed and approved by the DEIC and received the majority vote by Castleberry ISD employees and parents. [VIEW CALENDAR](#)

Campus Improvement Plan Middle of Year (MOY) Updates for the 2022-2023 school year: Principals from A.V. Cato Elementary, Castleberry Elementary, and Joy James Academy of Leadership presented to the board an update on the progress toward goals and performance objectives that were included in their Campus Improvement Plans.

FINANCIAL SERVICES

DeAnne Page, Executive Director of Financial Services, presented **Budget Workshop Session One** that was conducted for preliminary budget development. This is the first of four budget work sessions scheduled.

Child Nutrition Food Trailer: Information was given to the Board regarding the purchase of a food trailer for district use.

The School Board reviewed the **January 2023 Monthly Expenditure Report**.

Executive Director of Financial Services Reports:

- a. **Board Budget Report** as of December 31, 2022: The report showed Revenue and Expenditures by Fund and Function.
- b. **Investment Report** for the quarter ending December 31, 2022: This report showed District investments by fund for the quarter ending December 31, 2022.
- c. **Tarrant County Tax Collection Report** for December 31, 2022, reflected the amount of current and delinquent taxes, penalties and interest collected for the month and year to date.

TALENT ACQUISITION

The Board of Education voted unanimously to approve the **Board Resolution Regarding Wage Payments during Emergency School Closings** (No Premium Payment) due to inclement weather, Monday, January 30th through Friday, February 3rd.

The Board of Education voted unanimously to approve an **Early Notice Incentive Plan** that incentivizes employees to notify the District of their retirement and or resignation in advance of the traditional May and June resignation period.

The Board of Education voted unanimously to approve **contract renewals for the Superintendent's Cabinet members**.

Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, presented the results of the **Campus and District Climate Surveys**.

Director of Talent Acquisition Reports:

- a. **Spring Job Fair Recruiting:** Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, reported the CISD 2023 Spring Job Fair Recruiting summary and schedule.



- b. **Public Information Request:** Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, reported the Public Information Requests received and processed (12) by Castleberry ISD from October 2022 - February 2023.
- c. **Job Description Review:** Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, reported a summary of the process and timeline for the review of job descriptions happening this spring.

TEACHING, LEARNING, AND INNOVATION

2022-2023 District Improvement Plan HB3 Progress: Dr. Lacey Padgett, Executive Director of Teaching, Learning, and Innovation, and Dr. June Ritchlin, Executive Director of Educational Leadership, presented progress toward the 2022-2023 HB3 Goals.

CISD Literacy Framework Presentation: The CISD Literacy Framework Leadership Team presented the final version of the Literacy Framework as submitted to the Texas Education Agency.

STAAR/EOC New Question Types Presentation: Scott Hutchings, Secondary Math/Accountability Coordinator, presented the new tested item types on the STAAR/EOC assessments beginning the 2022-2023 school year.

Kathryn Walker, Gifted and Talented Instructional Coach, presented the **CISD Gifted and Talented Handbook** which aligns to the Texas State Plan under TEC 29.123 that provides guidance as we meet the unique needs of the gifted and talented population.

The 2022-2023 Elementary and Secondary Science Reports included program successes, improvement opportunities, and action items.

STUDENT SERVICES

- **Department of Athletics Fall Program Evaluation:** It included a report on each of the fall sports for the 2022-2023 school year.
- **2023-2024 New Extracurricular Organizations:** Administration is requesting the addition of a UIL soccer program (Grades 7-8) to Irma Marsh Middle School. A presentation will be given to the Board at the next regular Board Meeting.
- **TEA/TxSSC/ESC11 A.V. Cato Elementary School Safety Intruder Audit Report Findings:** The Safety Intruder Audit covered A.V. Cato Elementary School safety and security and did not observe any findings that needed corrective action.
- **TEA/TxSSC/ESC11 Joy James Academy of Leadership Safety Intruder Audit Report Findings:** The Safety Intruder Audit covered Joy James Academy of Leadership safety and security and did not observe any findings that needed corrective action.
- **Racial Profiling Report:** A state required report that included data on all traffic or pedestrian stops. The data included date of violation, citation/ arrest, race/gender and if a search was conducted.

FUTURE MEETINGS

March 6, 2023 - Regular Board Meeting beginning at 6:00 p.m.

Board Notes is produced by the CISD Public Information Office and contains information concerning decisions on issues and activities pertinent to the School District's operations. This report serves as a brief summary of the Board of Education meeting and is not intended to replace the official meeting minutes. The official minutes of each public meeting are maintained by the Superintendent's Office. CISD's regular Board of Education meetings are held at 5:30 p.m., the second Monday of each month (unless otherwise announced) in the Administration Building Board Room, 5228 Ohio Garden, Fort Worth, Texas 76114. The public is invited.