



Board of Education Meeting Notes

June 6, 2022

RECOGNITIONS



CASTLEBERRY ISD MULTIPLICATION BEE WINNERS

Whitney Harper, Elementary Math Coordinator, recognized the 2021-2022 Multiplication Bee Winners. All students in grades 3rd through 5th were given a 1-minute fact test to see who could answer the most correctly.

Alan Murphy, 3rd Grade District Champion, Joy James Academy of Leadership

Arianna Arias, 4th Grade District Champion, Castleberry Elementary

Noah Moreno, 5th Grade District Champion, Joy James Academy of Leadership



CASTLEBERRY ISD HOSA (Health Occupations Students of America)

Stephanie Martinez, CTE Coordinator, recognized Castleberry High School HOSA Future Health Professionals who placed at the state level competition.

Jeremy Bartlett, 1st Place in State for Personal Care

Savannah Garcia, Advanced to State in Medical Art Poster

Gabriela Salazar, 1st Place in State for Medical Art Poster



CASTLEBERRY ISD FINE ARTS

Rachel Cecil, AP Art and Design Teacher at Castleberry High School, recognized students who advanced to the state level for VASE Visual Arts Scholastic Event.

Gabriela Salazar, Exemplary Rating of a 4 and VASE State Medalist

Celeste Robles, Exemplary Rating of a 4 and VASE State Medalist



CASTLEBERRY ISD FINE ARTS

Paul Raska, Theatre Teacher at Castleberry High School, recognized students who advanced to the state level for UIL Theatrical Design competition.

Edwin Fernandez, Placed 4th at UIL State Theatrical Design

Celeste Robles, Costume Design, Top 25 in State

Valeria Salas, Costume Design, Top 25 in State



2022 CASTLEBERRY ISD TEACHER OF THE YEAR

Kristin Flewelling, District Secondary Teacher of the Year

Guadalupe Perez, District Elementary Teacher of the Year

Ilse Cepeda, Castleberry Elementary Teacher of the Year

Amber Hollis, Irma Marsh Middle School Teacher of the Year

Andrea Raska, Castleberry High School Teacher of the Year

[Watch on Facebook—Click here](#)

BOARD OF EDUCATION

Angela Branch, *Administrative Assistant to the Board of Education*, swore in the re-elected CISD Board Members.

Mary Lou Martinez, Place 5; **Cathy Gatica**, Place 6; and **David Holder**, Place 7

The Board of Education officers were re-elected to current positions:

Kenneth Romo, School Board President

David Holder, School Board Vice President

Cathy Gatica, School Board Secretary



CONSENT AGENDA

The Board of Education voted unanimously to approve the Consent Agenda. The Consent Agenda consists of items that the Board considers routine and approves under one motion. The items approved were:

1. **Consider Approval of Board Minutes from May 2, 2022, for a Regular Meeting.**
2. **Consider Approval of the Skyward Annual License Fee for 2022-2023 in the amount of \$70,748.00.** The Skyward license fee covers the software used by the District for Student Records, Family Access, PEIMS, Finance, Human Resources & other programs.
3. **Consider Approval of Academic/Educational Consultants:** Financial Services advertised RFP#21-010 for academic/educational consultants and received four (4) responses. Administration recommends all four (4) consultants for academic/educational consulting.
4. **Consider Approval of the Food Service Management Company.** Financial Services advertised RFP#22-008 for Food Service Management. Three responses were received and opened on March 23, 2022. Administration recommends Sodexo as the Food Service Management Company.
5. **Consider Approval of School Meal Prices:** As required by the USDA/TDA and calculated with the USDA Paid Lunch Equity Tool paid lunch prices will increase by \$.10 over the 2019-2020 cost. The lunch cost will be \$2.50 for elementary and \$2.80 for secondary schools and breakfast prices will remain free for both elementary and secondary schools.
6. **Consider Approval of Contracting with Superior Pediatric Care for physical/occupational and other therapy services for Special Education students for the 2022-2023 school year.**
7. **Consider Approval of TASB, TASBO, TASA, University of North Texas, Government Treasurer Organization of Texas, Region XI Educational Service Center and Texas State University for Independent Sources of Instruction relating to Investment Responsibilities:** Investment Officers are required to receive 8 hours of Investment Officer training every two years.
8. **Consider Approval of the Annual Review of the Investment Policy of Castleberry Independent School District.**



9. **Consider Approval of the Broker Dealer List:** In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Education must review, revise and adopt a list of qualified brokers and dealers on an annual basis.
10. **Consider Approval of the TASB Risk Management Fund** as the 2022-2023 District's Property and Casualty Insurance Carrier for a Total Premium of \$310,930.00.
11. **Consider Approval of the JJAEP Memorandum of Understanding:** A Memorandum of Understanding with Tarrant County Juvenile Services was reviewed to provide services for students who are expelled from Castleberry ISD for the 2022-2023 academic year.
12. **Consider Approval of the Replacement Plan (2022-2023):** Items that will be purchased through the Replacement Plan for the 2022-2023 school year.
13. **Consider Approval of the Capital Improvements Projects Update (2022-2023):** The report reflects work scheduled to be completed and funds expended through the 2022-2023 school year.

DONATIONS

Castleberry ISD Security Department received a donation of a ballistic shield. The donation was sent from the United States Deputy Sheriff's Association. An appreciation letter from the Assistant Superintendent of Student Services, Facilities and Operations was mailed.

EDUCATIONAL LEADERSHIP

Dr. June Ritchlin, Executive Director of Educational Leadership, reviewed the **Draft CISD Grading Guidelines** for the 2022-2023 school year. Guidelines were adjusted based on input from campus administrators, coordinators, and directors.

Board Policy Update: Dr. Myrna Blanchard and Dr. June Ritchlin presented recommended changes to FM(LOCAL), FDA(LOCAL), EIA(LOCAL), and EH (LOCAL) policy based on the updates in the Grading Guidelines Draft.

The 2022-2023 Student Handbook and Code of Conduct Draft was presented by Wes Jackson, Director of School and Student Support, that included recommended changes and updates to the 2022-2023 Student Handbook and Code of Conduct.

Fine Arts Report: The 2021-2022 Fine Arts report included details about program successes, improvement opportunities, and action plans.

UIL Academic Report: The 2021-2022 UIL Academic Report included details about program successes, improvement opportunities, and action plans.

FINANCIAL SERVICES

- Esther Young with Tijerina, Galvan, Lawrence Financial Consulting (TGL) presented information regarding **cash defeasance options for Castleberry ISD's outstanding bonds.**
- **The Board of Education voted unanimously to approve the Missed School Day Waiver to TEA.** The Missed School Day Waiver being submitted to TEA will allow the district to request February 24, 2022 as a missed school day due to inclement weather.
- **The School Board reviewed the May Monthly Expenditure Report.**
- **TRS Active Care Rates for 2022-2023 were presented to the Board with a premium comparison table from 2021-2022.**
- **Child Nutrition Report:** Included information for ongoing programs implemented at various campuses including expanded collaboration with the CHS Culinary Arts Program and an increase in customer satisfaction with an improved catering program. Integrate the use of more fresh ingredients in the daily lunch choices for student meals. Continuation of "Limited Time Offers" at High School. Employee training and community outreach continues to be a goal for the Child Nutrition department.



NEW HIRE



[*Truett Miller, TRUCE Assistant Principal*](#)

Truett Miller comes to Castleberry ISD from Brewer High School in White Settlement ISD where he served as a Special Education Behavior Intervention Teacher. Miller graduated from Tarleton State University with a Bachelor's in Exercise & Sports Studies. He recently graduated from Angelo State University with a Master's in Education Administration. Truett has also served as a Teacher Department Lead in Special Education and Social Studies. Truett believes all students can excel inside and outside of the classroom. He would like to thank Principal Pascal Licciardi and Castleberry ISD for the opportunity to positively impact and shape student lives at TRUCE Learning Center.



[*Marcey Cogar, Secondary Science Coordinator*](#)

Marcey Cogar comes to Castleberry ISD from Eagle Mountain-Saginaw ISD where she served as a science teacher, department chair, and district instructional leader. She earned a Bachelor's Degree in Biology from the State University of New York College, and a Master's Degree in Secondary Science Education from Mount Saint Mary College. Marcey was named the Secondary Teacher of the Year in Eagle-Mountain Saginaw ISD, and was also the recipient of an award from Region 11 Teacher of the Year for her essay on the importance of fostering relationships with students. In her spare time, Marcey enjoys spending time with her family, watching true crime, and enjoying time outdoors.



[*Melissa Greene, Secondary Math Coach*](#)

Melissa Greene comes to Castleberry ISD from Cleburne ISD where she served as a math teacher for the past seven years and department chair for the past two years. Greene earned a Bachelors of Science in Mathematics from Tarleton State University. Greene organizes volunteer events such as working at Tarrant Area Food Bank, the Ronald McDonald House Meals from the heart program, and Bags of Hope for youth in need. Greene considers herself blessed to have worked alongside a secondary math curriculum specialist during her first year teaching, so she knows first hand the importance of instructional coaches for growing and inspiring teachers.



[*Shannon Valdez, Secondary Reading Language Arts Instructional Coach*](#)

Shannon comes to Castleberry ISD from ILTexas Charter School where she served as a Dean of Instruction and Curriculum and Tarrant County Area Reading Language Arts Instructional Coach. She began her career in education in Castleberry ISD where she was a fifth-grade math and science teacher at A.V. Cato. She served as a Tarrant County Area Reading Language Arts Instructional Coach for eight campuses. Shannon took on the role of a campus Dean of Instruction and Curriculum at a K-8 campus. While serving in that role, she coordinated the Learning Acceleration Instruction at her campus, while also supervising instructional coaches and providing quality professional development, feedback and observations to teachers.



[*Kathryn Walker, Gifted and Talented Instructional Coach*](#)

Kathryn Walker comes to Castleberry ISD from Mansfield ISD where she served as a teacher while concurrently serving as a campus GT Specialist. Walker earned her Master of Education in Gifted and Talented Education from Hardin Simmons University. She served on multiple committees including district curriculum writing, district improvement planning, and Texas Association for the Gifted and Talented (TAGT) membership involvement. Walker believes in the importance of social and emotional learning to build self-awareness and healthy relationships. She also promotes critical and creative thinking to foster the next generation of problem-solvers and innovators. Walker enthusiastically looks forward to serving the Castleberry ISD community.



NEW HIRES

Leticia Aguina, 1st Grade Bilingual Teacher, Joy James Academy of Leadership
Katlyn Armstrong, 1st Grade Teacher, Castleberry Elementary
Robert Colbert, TRUCE DAEP Teacher, Alternative Learning Center
Christina Crayton, CTE Health Science Teacher / Athletic Trainer, Castleberry High School
Cynthia Crews, 3rd Grade Teacher, A.V. Cato Elementary
Sarah Cruddas, PE Teacher / Coach, Castleberry High School
Angela Gardner, Music Teacher, Joy James Academy of Leadership
Remy Hebert, Special Education Inclusion Teacher, A.V. Cato Elementary
Rickianna Huckabee, 3rd Grade Teacher, A.V. Cato Elementary
Laura Lopez, 5th Grade Teacher, A.V. Cato Elementary
Yessica Loven, 2nd Grade Bilingual Teacher, A.V. Cato Elementary
Jenna McCall, Music Teacher, Castleberry Elementary
Rebecca Moore, Special Education Teacher / CBI, Castleberry High School
Jessica Osborne, Math Teacher, Castleberry High School
Karla Smith, Special Education Inclusion Teacher, Irma Marsh Middle School
Kelly Stewart, Diagnostician, Special Programs
Marissa Wetzel, 7th Grade Math Teacher, Irma Marsh Middle School
Garrett West, English Teacher, Castleberry High School
Danielle Williams, Speech Language Pathologist, Special Programs

SPECIAL PROGRAMS

Special Education TEA Audit Review: Christi Patton provided an update on the special education on-site TEA audit that took place May 10th - 13th.

2021-2022 Special Programs Annual Board Report: This report highlighted 2021-2022 successes and growth areas of the Special Programs Department which includes dyslexia, MTSS, and special education.

STUDENT SERVICES

CISD Camp Carter Baseball and Softball Renovation Update: Lenny Lasher, Assistant Superintendent of Student Services, Facilities and Operations, provided an update on the costs and construction adjustments of the CISD Camp Carter Baseball and Softball Renovation Project.

School Health Advisory Council (SHAC) Recommendations Presentation: The presentation included recommendations from the SHAC on the following topics: Human Sexuality Instruction, Health Education, Physical Education (recess included), Dating Violence, Suicide Prevention, and Human Trafficking.

The Board of Education voted unanimously to approve the purchase of one (1) International Corporation, Type C-54 Special Education passenger school bus from Long Horn Bus Sales in the amount of \$121,065.

The Board of Education voted unanimously to approve the purchase of one (1) International Corporation, Type C-77 passenger school bus from Long Horn Bus Sales in the amount of \$114,924.



The Board of Education voted unanimously to approve the HVAC Equipment (Replacement Plan) in the amount of \$171,617.

Capital Improvements Projects Update (2021-2022): The Projects Report identified work scheduled to be completed and funds expended through the 2021-2022 school year.

TALENT ACQUISITION

The Board of Education voted unanimously to approve Board Policy Update DC (LOCAL) to reflect that the Superintendent has final hiring authority for Chapter 21 employees will begin May 1st and end September 1st annually.

The Board of Education voted unanimously to approve the District of Innovation Plan which has been reviewed and approved with a majority vote from District Educational Improvement Committee (DEIC).

The Board of Education voted unanimously to approve the 2022-2023 Professional Contract Renewals.

The Board of Education voted unanimously to approve the 2022-2023 Teacher, Librarian, and Nurse Contract Renewals.

TEACHING, LEARNING, AND INNOVATION

- **2021-2022 Preliminary STAAR Scores** were presented by Scott Hutchings, Secondary Math and Accountability Coordinator.
- The current status of the **Five-Year Curriculum Audit Plan** was presented by Dr. Lacey Padgett, Executive Director of Teaching, Learning, and Innovation.
- **Elementary Humanities Report:** The 2021-2022 Elementary Humanities Report included program successes, improvement opportunities, and action items.
- **Secondary Language Arts Report:** The 2021-2022 Secondary Language Arts Report included program successes, improvement opportunities, and action items.
- **Elementary Mathematics Report:** The 2021-2022 Elementary Mathematics Report included program successes, improvement opportunities, and action items.
- **Secondary Mathematics Report:** The 2021-2022 Secondary Mathematics Report included program successes, improvement opportunities, and action items.
- **Social Studies Report:** The 2021-2022 Social Studies Report included program successes, improvement opportunities, and action items.
- **Professional Learning Report:** A link to the professional learning website outlining the district's professional learning plan along with a list of opportunities is provided.

FUTURE MEETINGS

June 20, 2022 - Special Board Meeting

July 18, 2022 - Regular Board Meeting

Board Notes is produced by the CISD Public Information Office and contains information concerning decisions on issues and activities pertinent to the School District's operations. This report serves as a brief summary of the Board of Education meeting and is not intended to replace the official meeting minutes. The official minutes of each public meeting are maintained by the Superintendent's Office. CISD's regular Board of Education meetings are held at 5:30 p.m., the second Monday of each month (unless otherwise announced) in the Administration Building Board Room, 5228 Ohio Garden, Fort Worth, Texas 76114. The public is invited.